

Grading for this assignment will be based on answer quality, logic / organization of the paper, and language and writing skills, using the following rubric.

Points: 125		Assignment 2: Needs Assessment		
Criteria	Unacceptable Below 70% F	Fair 70-79% C	Proficient 80-89% B	Exemplary 90-100% A
1. Prepare in outline form, the process your team could use to conduct the needs assessment for your client based upon the articles you selected. Weight: 20%	Did not submit or incompletely prepared in outline form, the process your team could use to conduct the needs assessment for your client based upon the articles you selected.	Partially submitted in outline form, the process your team could use to conduct the needs assessment for your client based upon the articles you selected.	Satisfactorily submitted prepared in outline form, the process your team could use to conduct the needs assessment for your client based upon the articles you selected.	Thoroughly submitted prepared in outline form, the process your team could use to conduct the needs assessment for your client based upon the articles you selected.
2. Identify two (2) possible impediments to this approach and discuss how you will overcome them. Weight: 25%	Did not submit or incompletely identified two (2) possible impediments to this approach and did not submit or incompletely discussed how you will overcome them.	Partially identified two (2) possible impediments to this approach and partially discussed how you will overcome them.	Satisfactorily identified two (2) possible impediments to this approach and satisfactorily discussed how you will overcome them.	Thoroughly identified two (2) possible impediments to this approach and thoroughly discussed how you will overcome them.
3. Evaluate the feasibility of your approach to what is commonly done in the field. Weight: 20%	Did not submit or incompletely evaluated the feasibility of your approach to what is commonly done in the field.	Partially evaluated the feasibility of your approach to what is commonly done in the field.	Satisfactorily evaluated the feasibility of your approach to what is commonly done in the field.	Thoroughly evaluated the feasibility of your approach to what is commonly done in the field.
4. Explain why your needs assessment is critical to the development of the training program you plan to deliver. Weight: 20%	6. Did not submit or incompletely explained why your needs assessment is critical to the development of the training program you plan to deliver.	Partially explained why your needs assessment is critical to the development of the training program you plan to deliver.	Satisfactorily explained why your needs assessment is critical to the development of the training program you plan to deliver.	Thoroughly explained why your needs assessment is critical to the development of the training program you plan to deliver.
5. 2 references Weight: 5%	No references provided	Does not meet the required number of references; some or all references poor quality choices.	Meets number of required references; all references high quality choices.	Exceeds number of required references; all references high quality choices.
6. Clarity, writing mechanics, and formatting requirements Weight: 10%	More than 6 errors present	5-6 errors present	3-4 errors present	0-2 errors present