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Name	Assignment 2 [15%]: Project Plan Marking Rubric
Description	Part 1: Report (R) - 50% . Clearly articulate the problem after collecting requirements and constraints from the client and other stakeholders. . Identify the suitable development process (SDLC Methodology). . Assist in the creation of the project plan that balances scope, time, and cost. . Identify potential risks to the project and discusses mitigation options. Part 2: Plan Phase Oral Defense (OD) - 50% · Each student will be assessed on her/his individual knowledge of all areas of this assignment · Questions will be asked to individual students based on dimensions 2.1 to 2.7. · A presentation (i.e. PowerPoint) is required. For sample questions, refer to Appendix B in the handbook

Rubric Detail

Criteria	Levels of Achievement					
	Absent	**Insufficient (1-59%) (F)**	**Emerging (60-69%) (D/D+/C-)**	**Satisfactory (70-76%) (C/C+)**	**Competent (77-86%) (B-/B/B+)**	**Mastering (87-100%) (A-/A)**
2.1 Report - Business Requirements & Constraints (5)	0 to 0 points	**0.1 to 2.9 points** Provide very basic, unclear, or inaccurate information about the project in terms of its business requirements and constraints.	**3 to 3.4 points** Some but not all of the following: · Clearly stated business requirements. . Clearly stated constraints. . Clearly listed out Requirements Gathering Techniques (RGT). . Sound rationale for the chosen RGT .	**3.5 to 3.8 points** Most but not all of the following: · Clearly stated business requirements. . Clearly stated constraints. . Clearly listed out Requirements Gathering Techniques (RGT). . Sound rationale for the chosen RGT .	**3.9 to 4.3 points** All of the following: · Clearly stated business requirements. . Clearly stated constraints. . Clearly listed out Requirements Gathering Techniques (RGT). . Sound rationale for the chosen RGT .	**4.4 to 5 points** All of the following: · Clearly stated business requirements. . Clearly stated constraints. . Clearly listed out Requirements Gathering Techniques (RGT). . Rationale for RGT choice is sophisticated & extremely well-developed. . Rigor is evident.
2.2 Report - Project Scope Statement (10)	0 to 0 points	**0.1 to 5.9 points** Inaccurate information about the project scope in terms of its description, deliverables, exclusions, constraints, and assumptions.	**6 to 6.9 points** Some but not all of the following: · Clearly stated scope description. · Clearly listed out project deliverables. . Clearly stated project exclusions, when it is applicable. . Clearly stated project constraints, when it is applicable. . Clearly stated project assumptions, when it is applicable.	**7 to 7.6 points** Most but not all of the following: · Clearly stated scope description. · Clearly listed out project deliverables. . Clearly stated project exclusions, when it is applicable. . Clearly stated project constraints, when it is applicable. . Clearly stated project assumptions, when it is applicable.	**7.7 to 8.6 points** All of the following: · Clearly stated scope description. · Clearly listed out project deliverables. . Clearly stated project exclusions, when it is applicable. . Clearly stated project constraints, when it is applicable. . Clearly stated project assumptions, when it is applicable.	**8.7 to 10 points** All of the following: . Clear, logical, and complete with additional elements such as justification, out-of-scope, visuals, etc. All relevant acceptance criteria are discussed.
2.3 Report - Development Process (10)	0 to 0 points	**0.1 to 5.9 points** . Inappropriate development process is chosen . Selection	**6 to 6.9 points** Some but not all of the following: · Appropriate development process is chosen. . Sound rationale for chosen	**7 to 7.6 points** Most but not all of the following: · Appropriate development process is chosen. . Sound rationale for chosen	**7.7 to 8.6 points** All of the following: · Appropriate development process is chosen. . Sound rationale for chosen	**8.7 to 10 points** All of the following: · Rationale for development process's choice is sophisticated & extremely well-

		rationale is not sound . Not properly referenced.	development process. . Minor referencing issues.	development process. . Minor referencing issues.	development process. . No referencing issues.	developed. . Rigor is evident. . Student synthesizes information from multiple disciplines and sources, and presents them with clarity.
2.4 Report - WBS (5)	**0 to 0 points**	**0.1 to 2.9 points** . Incomplete WBS with irrelevancies. . Inconsistent & redundant tasks. . Irrelevant and/or inaccurate dictionary samples for WBS entries.	**3 to 3.4 points** Some but not all of the following: . Complete WBS without irrelevancies. . Consistent & Non-redundant tasks. . Relevant and accurate dictionary samples for WBS entries.	**3.5 to 3.8 points** Most but not all of the following: . Complete WBS without irrelevancies. . Consistent & Non-redundant tasks. . Relevant and accurate dictionary samples for WBS entries.	**3.9 to 4.3 points** All of the following: . Complete WBS without irrelevancies. . Consistent & Non-redundant tasks. . Relevant and accurate dictionary samples for WBS entries.	**4.4 to 5 points** All of the following: . Complete WBS without irrelevancies. . Consistent & Non-redundant tasks. . Relevant and accurate dictionary samples for WBS entries. . Excellent presentation of the WBS may include visuals or other creative techniques.
2.5 Report - Time Management (5)	**0 to 0 points**	**0.1 to 2.9 points** . Simplistic schedule for project completion is presented. . Missing and/or wrong activities and attributes needed to achieve project goals . Activities are sequenced and their duration is estimated but errors and issues exist. . Minimal use of schedule tools and charts.	**3 to 3.4 points** Some but not all of the following: . All activities and attributes needed to achieve project goals are identified. . All activities are logically sequenced. . Duration of all activities is estimated using appropriate techniques. . Critical path, Gantt chart and/or PERT analysis are used to estimate and illustrate project duration.	**3.5 to 3.8 points** Most but not all of the following: . All activities and attributes needed to achieve project goals are identified. . All activities are logically sequenced. . Duration of all activities is estimated using appropriate techniques. . Critical path, Gantt chart and/or PERT analysis are used to estimate and illustrate project duration.	**3.9 to 4.3 points** All of the following: . All activities and attributes needed to achieve project goals are identified. . All activities are logically sequenced. . Duration of all activities is estimated using appropriate techniques. . Critical path, Gantt chart and/or PERT analysis are used to estimate and illustrate project duration.	**4.4 to 5 points** All of the following: . All activities and attributes needed to achieve project goals are identified. . All activities are logically sequenced. . Duration of all activities is estimated using appropriate techniques. . Critical path, Gantt chart and/or PERT analysis are used to estimate and illustrate project duration. . Appropriate software tools and techniques are utilized to develop a schedule for project completion.
2.6 Report - Cost Management (5)	**0 to 0 points**	**0.1 to 2.9 points** . Few resources are mentioned. . At least one estimation method is selected. . Sample calculations	**3 to 3.4 points** Some but not all of the following: . All required resources are included and correctly classified under different types of cost. . Appropriate estimation methods have	**3.5 to 3.8 points** Most but not all of the following: . All required resources are included and correctly classified under different types of cost. . Appropriate estimation methods have	**3.9 to 4.3 points** All of the following: . All required resources are included and correctly classified under different types of cost. . Appropriate estimation methods have	**4.4 to 5 points** All of the following: . All required resources are included and correctly classified under different types of cost. . Appropriate estimation methods have

			been selected and are fully justified/explained. . Sample calculations demonstrate a detailed understanding of methods used.	been selected and are fully justified/explained. . Sample calculations demonstrate a detailed understanding of methods used.	been selected and are fully justified/explained. . Sample calculations demonstrate a detailed understanding of methods used.	been selected and are fully justified/explained. . Sample calculations demonstrate a detailed understanding of methods used. . Software tools are used effectively to accurately compute anticipated project cost.
2.7 Report - Risk Management (5)	**0 to 0 points**	**0.1 to 2.9 points** . Some potential project risks have been identified. . Attempt has been made to rank these risks. . Contingencies are either lacking or very simplistic.	**3 to 3.4 points** Some but not all of the following: . All potential project risks are identified. . All potential project risks are categorized and ranked (high-medium- low) in a risk register. . All contingency and fallback plans are articulated.	**3.5 to 3.8 points** Most but not all of the following: . All potential project risks are identified. . All potential project risks are categorized and ranked (high-medium- low) in a risk register. . All contingency and fallback plans are articulated.	**3.9 to 4.3 points** All of the following: . All potential project risks are identified. . All potential project risks are categorized and ranked (high-medium- low) in a risk register. . All contingency and fallback plans are articulated.	**4.4 to 5 points** All of the following: . All potential project risks are identified. . All potential project risks are categorized and ranked (high-medium- low) in a risk register. . All contingency and fallback plans are articulated. . Risk contingency reserves are used.
2.8 Report Formatting (5)	**0 to 0 points**	**0.1 to 2.9 points** . Student does not use proper HCT structure, format, referencing . Proper academic writing skills not demonstrated (language, grammar, spelling, etc.) . Lack of conceptual clarity	**3 to 3.4 points** Some but not all of the following: . Proper HCT structure & format used, including APA referencing . Academic writing skills demonstrated (language, grammar, spelling, etc.) . Conceptual clarity	**3.5 to 3.8 points** Most but not all of the following: . Proper HCT structure & format used, including APA referencing . Academic writing skills demonstrated (language, grammar, spelling, etc.) . Conceptual clarity	**3.9 to 4.3 points** All of the following: . Proper HCT structure & format used, including APA referencing. . Academic writing skills demonstrated (language, grammar, spelling, etc.) . Conceptual clarity	**4.4 to 5 points** All of the following: . Proper HCT structure & format used, including APA referencing. . Superior academic writing skills demonstrated (language, grammar, spelling, etc.) . Demonstrates synthesis among all components of the assignment
2.9 Individual Oral Defense - Delivery (Communication) (15)	**0 to 0 points**	**0.1 to 8.9 points** . Poorly organized presentation . Poor use of visual aids . Presentation indicates lack of understanding of the topic	**9 to 10.4 points** Some but not all of the following: . Well organized presentation . Excellent use of visual aids Presentation . Demonstrate good understanding of the topic	**10.5 to 11.4 points** Most but not all of the following: . Well organized presentation . Excellent use of visual aids Presentation . Demonstrates good understanding of the topic	**11.5 to 12.9 points** All of the following: . Well organized presentation . Excellent use of visual aids Presentation . Demonstrates good understanding of the topic	**13 to 15 points** All of the following: . Presentation is coherent, with clear introduction, transitions, language use, and conclusion; speaker demonstrates intimate knowledge of the subject . Presentation is polished, speaker uses sentences,

					enunciates well, is fluent in the delivery, maintains an effective pace and eye contact, doesn't run over allotted time
2.10 Individual Oral Defense - Participation in the assignment (Team Work) (15)	**0 to 0 points**	**0.1 to 8.9 points** . Student does not have a proper understanding of the assignment. . Student can't explain correctly the elements of the assignment. . Team contribution can't be proved.	**9 to 10.4 points** . Student has a poor understanding of the assignment. . Student can explain correctly ONLY few elements of the project. . Team contribution is minimal.	**10.5 to 11.4 points** . Student has a good understanding of the project but does not master all aspects of this project at this phase. . Contributed to team work as expected.	**11.5 to 12.9 points** . Student has a very good understanding of the assignment phase. . Contribution to team work is significant/exceeds expectations.	**13 to 15 points** . Student demonstrates very high level of understanding for all aspects of the assignment. . Major contributor to teamwork. The value of the student is acknowledged by her/his peers.
2.11 Individual Oral Defense - Questions & Answers (Critical Thinking) (20)	**0 to 0 points**	**0.1 to 11.9 points** Unable to answer questions from the examining board	**12 to 13.9 points** Able to answer some but not all questions from the examining board	**14 to 15.3 points** Able to answer most but not all questions from the examining board	**15.4 to 17.3 points** Able to answer all questions from the examining board	**17.4 to 20 points** Able to answer all questions and demonstrate a complete understanding of the study

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