



**STUDYDADDY**

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### **Lab Assignments**

See Grading Section for details – All Lab Assignments to be submitted via the appropriate and specific D2L dropbox.

### **Exams**

See Grading Section for details – All Exams will be provided in D2L. Details regarding the “open” period for completing the exams are provided in the Grading Section above. All exams will have a time limit of 50 minutes for the two “midterm” Exams and 110 minutes for the Final Exam. The exams will be open for a minimum of 24 hours.

### **Research Paper**

Research paper grade is 10% of final course grade. Research papers must be between 2250 and 3250 words (about 4-6 pages of text based on 11-pt or 12-pt font; word count per MSWord’s word count tool) and be no longer than thirteen total pages including illustrations and title page. Figures and/or tables (with captions) may be included within text or at end of the paper (proper credit must be given for figures, maps, pictures that you include in your report). Format for the report is MS Word or pdf file. The digital copy to be submitted per the course schedule/syllabus. Your paper must be organized as follows:

1. Title and author name on front page. Nothing else on the front-page, please!
2. Abstract – 250 word limit summarizing your paper including a sentence on why you chose the particular topic
3. Introduction – Opening paragraphs of your paper that describe the topic in general, its importance or application to you and the community, and why you choose the particular topic
4. Main Body – Discussion of what your research revealed to you and what you want to share with the reader
5. Conclusion(s) – the key message or “take-away” points that you expect the reader to remember
6. References – list of references you used to research and write your paper; minimum number of peer-reviewed (journal) references is three.

Failure to follow the organizational and heading structure given above is an automatic 20% grade deduction! Failure to follow the length requirement may result in additional 10% grade deduction. Failure to properly cite your sources may result in a 10% grade reduction - please make sure that for any map, picture, graph or other illustration that you included in your paper has the source/reference in the caption. Papers are due as per the syllabus schedule. Grade penalties for one letter grade per day late. Note: No work may be submitted after 5/6/2020. All Research Papers must be submitted in Microsoft Word or PDF format via the appropriate and specific D2L dropbox.



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