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Description: HRM530 Week 4 Assignment 2: Job Analysis / Job Description

	Unacceptable Below 70% F	Fair 70-79% C	Proficient 80-89% B
	0 (0.00%) - 13.8 (13.80%)	14 (14.00%) - 15.8 (15.80%)	16 (16.00%) - 17.8 (17.8
1. Compare two (2) job positions from the episode and perform a job analysis of each position. Weight: 20%	Did not submit or incompletely compared two (2) job positions from the episode and did not submit or incompletely performed a job analysis of each position.	Partially compared two (2) job positions from the episode and partially performed a job analysis of each position.	Satisfactorily compared positions from the episo satisfactorily performed analysis of each positio
	0 (0.00%) - 13.8 (13.80%)	14 (14.00%) - 15.8 (15.80%)	16 (16.00%) - 17.8 (17.8
2. Describe your method of collecting the information for the job analysis (i.e., one-on-one, interview, survey, etc.). Weight: 20%	Did not submit or incompletely described your method of collecting the information for the job analysis (i.e., one-on-one, interview, survey, etc.).	Partially described your method of collecting the information for the job analysis (i.e., one-on-one, interview, survey, etc.).	Satisfactorily described of collecting the informa job analysis (i.e., one-o interview, survey, etc.).
	0 (0.00%) - 13.8 (13.80%)	14 (14.00%) - 15.8 (15.80%)	16 (16.00%) - 17.8 (17.8
3. Create a job description from the job analysis. Weight: 20%	Did not submit or incompletely created a job description from the job analysis.	Partially created a job description from the job analysis.	Satisfactorily created a description from the job
	0 (0.00%) - 17.25 (17.25%)	17.5 (17.50%) - 19.75 (19.75%)	20 (20.00%) - 22.25 (22.
4. Justify your belief that the job analysis and job description are in compliance with state and federal regulations. Weight: 25%	Did not submit or incompletely justified your belief that the job analysis and job description are in compliance with state and federal regulations.	Partially justified your belief that the job analysis and job description are in compliance with state and federal regulations.	Satisfactorily justified ye the job analysis and job are in compliance with federal regulations.
	0 (0.00%) - 3.45 (3.45%)	3.5 (3.50%) - 3.95 (3.95%)	4 (4.00%) - 4.45 (4.45%)
5. 3 references Weight: 5%	No references provided	Does not meet the required number of references; some or all references poor quality choices.	Meets number of requir references; all referenc quality choices.
	0 (0.00%) - 6.9 (6.90%)	7 (7.00%) - 7.9 (7.90%)	8 (8.00%) - 8.9 (8.90%)
	More than 6 errors present	5-6 errors present	3-4 errors present

Exemplary 90-100% A 18 (18.00%) - 20 (20.00%) .80%) ed two (2) job Thoroughly compared two (2) job positions from the episode and sode and thoroughly performed a job analysis ed a job of each position. ion. .80%) 18 (18.00%) - 20 (20.00%) ed your method Thoroughly described your method of collecting the information for the nation for the job analysis (i.e., one-on-one, -on-one, interview, survey, etc.). 18 (18.00%) - 20 (20.00%) .80%) a job Thoroughly created a job description ob analysis. from the job analysis. 22.25%) 22.5 (22.50%) - 25 (25.00%) your belief that Thoroughly justified your belief that ob description the job analysis and job description are in compliance with state and n state and federal regulations. 4.5 (4.50%) - 5 (5.00%) %) Exceeds number of required uired references; all references high nces high quality choices. 9 (9.00%) - 10 (10.00%)

0-2 errors present



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