

# Get Homework Help From Expert Tutor

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# Description: MGT505 Week 6 Assignment 3: 10 Cs for Writing Effectively

	Unacceptable 0 - 69% F	Fair 70 - 79% C	Proficient 80 - 89% B
	0 (0.00%) - 24.84 (10.35%)	25.2 (10.50%) - 28.44 (11.85%)	28.8 (12.00%) - 32.04 (
1. Identify the communication problems with the email. Weight: 15%	Did not submit or incompletely identified the communication problems.	Partially identified the communication problems.	Satisfactorily identified communication problem
	0 (0.00%) - 41.4 (17.25%)	42 (17.50%) - 47.4 (19.75%)	48 (20.00%) - 53.4 (22.1
2. Using the 10 Cs for Writing Effectively, rewrite the email. Include: content, completeness, correctness, clarity, coherence, conciseness, connection, creativity, courtesy, and closure. Weight: 25%	Did not submit or incompletely rewrote the email including: content, completeness, correctness, clarity, coherence, conciseness, connection, creativity, courtesy, and closure.	Partially rewrote the email including: content, completeness, correctness, clarity, coherence, conciseness, connection, creativity, courtesy, and closure.	Satisfactorily rewrote the including: content, come correctness, clarity, content conciseness, connection courtesy, and closure.
3. Identify which Cs you used where, and how that changed the email in terms of effectiveness. Weight: 20%	0 (0.00%) - 33.12 (13.80%)	33.6 (14.00%) - 37.92 (15.80%)	38.4 (16.00%) - 42.72 (
	Did not submit or incompletely identified which Cs were used where, and how that changed the email in terms of effectiveness.	Partially identified which Cs were used where, and how that changed the email in terms of effectiveness.	Satisfactorily identified were used where, and changed the email in te effectiveness
4. Identify the strategies used for composing a more effective message. Weight: 20%	0 (0.00%) - 33.12 (13.80%)	33.6 (14.00%) - 37.92 (15.80%)	38.4 (16.00%) - 42.72 (
	Did not submit or incompletely identified the strategies used for composing a more effective message.	Partially identified the strategies used for composing a more effective message.	Satisfactorily identified used for composing a message.
5. Clarity Weight: 10%	0 (0.00%) - 16.56 (6.90%)	16.8 (7.00%) - 18.96 (7.90%)	19.2 (8.00%) - 21.36 (8
	Did not complete the assignment or explanations are unclear and not organized. (Major issues)	Explanations generally unclear and not well organized. (Many issues)	Explanations generally organized. (Minor issue
6. Writing – Grammar, sentence structure, paragraph structure, spelling, punctuation, APA usage. Weight: 10%	0 (0.00%) - 16.56 (6.90%)	16.8 (7.00%) - 18.96 (7.90%)	19.2 (8.00%) - 21.36 (8
	Did not complete the assignment or had 8 or more different errors in grammar, sentence structure, paragraph structure, spelling,	Had 6 – 7 different errors in grammar, sentence structure, paragraph structure, spelling, punctuation, or APA usage. (Many	Had 4 – 5 different error grammar, sentence str paragraph structure, sp punctuation, or APA us

# B

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# Exemplary 90 - 100% A

## 32.4 (13.50%) - 36 (15.00%)

Thoroughly identified the communication problems.

#### 54 (22.50%) - 60 (25.00%)

Thoroughly rewrote the email including: content, completeness, correctness, clarity, coherence, conciseness, connection, creativity, courtesy, and closure.

## 43.2 (18.00%) - 48 (20.00%)

Thoroughly identified which Cs were used where, and how that changed the email in terms of effectiveness.

## 43.2 (18.00%) - 48 (20.00%)

Satisfactorily identified the strategies used for composing a more effective message.

### 21.6 (9.00%) - 24 (10.00%)

Explanations very clear and well organized. (Added helpful details.)

## 21.6 (9.00%) - 24 (10.00%)

Had 0 – 3 different errors in grammar, sentence structure, paragraph structure, spelling, punctuation, or APA usage.



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