



STUDYDADDY

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Grid View

List View

	Unacceptable 0 - 69% F	Fair 70 - 79% C	Proficient 80 - 89% B	Exemplary 90 - 100% A
1. Draft a form of communication for the scenario and justify your answer: One of your employees is constantly late, leaving food and drinks at the work station, and you are forced to address the situation. Weight: 20%	0 (0.00%) - 38.64 (13.80%) Did not submit or incompletely drafted a form of communication for the scenario and did not submit or incompletely justified the answer.	39.2 (14.00%) - 44.24 (15.80%) Partially drafted a form of communication for the scenario and did not submit or incompletely justified the answer.	44.8 (16.00%) - 49.84 (17.80%) Satisfactorily drafted a form of communication for the scenario and satisfactorily justified the answer.	50.4 (18.00%) - 56 (20.00%) Thoroughly drafted a form of communication for the scenario and thoroughly justified the answer.
2. Draft a form of communication for the scenario and justify your answer: You need to let all employees know about a company special event. Weight: 20%	0 (0.00%) - 38.64 (13.80%) Did not submit or incompletely drafted a form of communication for the scenario and did not submit or incompletely justified the answer.	39.2 (14.00%) - 44.24 (15.80%) Partially drafted a form of communication for the scenario and did not submit or incompletely justified the answer.	44.8 (16.00%) - 49.84 (17.80%) Satisfactorily drafted a form of communication for the scenario and satisfactorily justified the answer.	50.4 (18.00%) - 56 (20.00%) Thoroughly drafted a form of communication for the scenario and thoroughly justified the answer.
3. Draft a form of communication for the scenario and justify your answer: You hear from a friend that a client is about to sign a contract with one of your present competitors. Weight: 20%	0 (0.00%) - 38.64 (13.80%) Did not submit or incompletely drafted a form of communication for the scenario and did not submit or incompletely justified the answer.	39.2 (14.00%) - 44.24 (15.80%) Partially drafted a form of communication for the scenario and did not submit or incompletely justified the answer.	44.8 (16.00%) - 49.84 (17.80%) Satisfactorily drafted a form of communication for the scenario and satisfactorily justified the answer.	50.4 (18.00%) - 56 (20.00%) Thoroughly drafted a form of communication for the scenario and thoroughly justified the answer.
4. Draft a form of communication for the scenario and justify your answer: You have three bids on a piece of equipment and you need to get a management decision on purchasing. Weight: 20%	0 (0.00%) - 38.64 (13.80%) Did not submit or incompletely drafted a form of communication for the scenario and did not submit or incompletely justified the answer.	39.2 (14.00%) - 44.24 (15.80%) Partially drafted a form of communication for the scenario and did not submit or incompletely justified the answer.	44.8 (16.00%) - 49.84 (17.80%) Satisfactorily drafted a form of communication for the scenario and satisfactorily justified the answer.	50.4 (18.00%) - 56 (20.00%) Thoroughly drafted a form of communication for the scenario and thoroughly justified the answer.
5. Clarity Weight: 10%	0 (0.00%) - 19.32 (6.90%) Did not complete the assignment or explanations are unclear and not organized. (Major issues)	19.6 (7.00%) - 22.12 (7.90%) Explanations generally unclear and not well organized. (Many issues)	22.4 (8.00%) - 24.92 (8.90%) Explanations generally clear and/or organized. (Minor issues)	25.2 (9.00%) - 28 (10.00%) Explanations very clear and well organized. (Added helpful details.)



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