## Leadership Development Plan MBA 610

This Leadership Development Plan serves as your road map for short-term training and development activities that will enhance your leadership competencies. You will review, revise, and update your plan several times during the course of your MBA degree program at UMUC.

Your name: Danielle BalsonYour current job title: Center Leader

# Long-Term Career Goal

# Make sure your goal is SMART: Specific, Measurable, Achievable, Realistic, and Time-bound.

**In 3 to 5 years, my goal is to become a Brigade Level Master Trainer for United States Army Recruiting Command**

# Short-Term Skills Development Needs

# What skills will you need to acquire to achieve your long-term career goal?

**My leadership skills training and development goals for the next 1 to 2 years are to**

1. monitor, critically analyze, and record my progress in taking actions and achieving goals.
2. Have a good understand of how others perceive me at work
3. Typically look at things in a positive way
4. Have a good working relationship with those I supervise

## Print this page, then sign and date the hard copy.

# Signature Danielle Balson Date 20160117

# Short-Term Leadership Skills Development Goal 1

Complete the following table with the details of your plan for Goal 1 above.

| Training & developmental activities toward Goal 1  *Examples:*   * *Attend a conference on ethical leadership* * *Read a book on the importance of cultural competence in my industry* * *Learn several key phrases in a new language* | Target completion date / actual completion date  *Set your target dates at the outset.  Update with actual dates when you have completed each task.* | Resources & costs  *What costs are associated with completing this activity? What resources will you use to cover those costs?* | Expected outcomes/measures  *How will you know you have succeeded? How will you demonstrate your acquired competency? How might someone else be able to validate your new competency?* |
| --- | --- | --- | --- |
|  | Target: *1/20/17*  Actual:Click here to enter a date. |  |  |
|  | Target: *2/28/17*  Actual:Click here to enter a date. |  |  |
|  | Target: *3/16/17*  Actual:Click here to enter a date. |  |  |

# Short-Term Leadership Skills Development Goal 2

Complete the following table with the details of your plan for Goal 2 above.

| Training & developmental activities toward Goal 2 | Target completion date / actual completion date | Resources & costs | Expected outcomes/measures |
| --- | --- | --- | --- |
|  | Target: *1/27/17*  Actual:Click here to enter a date. |  |  |
|  | Target:Click here to enter a date.  Actual:Click here to enter a date. |  |  |
|  | Target:Click here to enter a date.  Actual:Click here to enter a date. |  |  |

# Short-Term Leadership Skills Development Goal 3

Complete the following table with the details of your plan for Goal 3 above.

| Training & developmental activities toward Goal 3 | Target completion date / actual completion date | Resources & costs | Expected outcomes/measures |
| --- | --- | --- | --- |
|  | Target: *2/17/17*  Actual:Click here to enter a date. |  |  |
|  | Target: *2/24/17*  Actual:Click here to enter a date. |  |  |
|  | Target: *2/28/17*  Actual:Click here to enter a date. |  |  |

# Short-Term Leadership Skills Development Goal 4

Complete the following table with the details of your plan for Goal 4 above.

| Training & developmental activities toward Goal 4 | Target completion date / actual completion date | Resources & costs | Expected outcomes/measures |
| --- | --- | --- | --- |
|  | Target: *3/1/17*  Actual:Click here to enter a date. |  |  |
|  | Target: *1/31/17*  Actual:Click here to enter a date. |  |  |
|  | Target: *3/13/17*  Actual:Click here to enter a date. |  |  |