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The purpose of this document is to explicate your topic, scope and timeline. Without addressing these issues and areas, you will not have a complete and realistic overview of your project, we will not be able to accurately assess the viability of the project and you risk wasting valuable time and energy heading down an untenable path.

Our goal in reviewing this document is to establish a realistic project that, if you execute as defined, will meet the requirements of the Technical Writing assessment and that will also serve as a viable proposal for your final Project.

ANALYSIS:

Project Topic -

Problem Statement or Project Purpose -

DESIGN and DEVELOPMENT:

Project Scope

a. Goals and Objectives

b. Project Outcomes and Deliverables

c. Projected Project End Date

IMPLEMENTATION and EVALUATION:

Describe how you will approach the execution of your project -

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