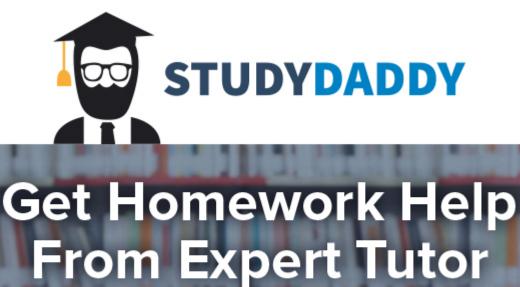


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IND 201 Milestone Two Guidelines and Rubric

Overview: The concentration is another important element of the academic plan of study; it is the area in which you will deveronce concentrations options are wide-ranging. For example:

- Business Administration
- Computer Information Technology
- History
- Human Resources Management
- Justice Studies
- Fashion Merchandising
- Psychology
- Advertising
- Creative Writing
- English Literature

The full list of concentration options can be found in the BA in General Studies: Available Concentrations document.

Prompt: Research the knowledge, skills, and abilities that align with your chosen concentration and will aid you in achieving y courses for your concentration that will help you develop those KSAs.

You may use the Milestone Two Worksheet to organize your content for the short paper. This worksheet is optional. Your sub

short paper.

To begin, research the areas of knowledge, skill, and, ability (KSAs) that are needed to accomplish your specific goal:

- Use the <u>O*Net OnLine</u> website, the other resources provided in this course, and Shapiro Library. You may also intervi
 that interests you.
- You must have three separate sources for this information.

Specifically, the following **critical elements** must be addressed:

- Knowledge, Skills, and Abilities (Three to four paragraphs)
 - State your specific goal from Milestone One.
 - Describe at least six areas of knowledge, skill or ability (KSAs) that are related to your specific goal. Be sure to will help you achieve your specific goal.



- Concentration and Courses (one to two paragraphs)
 - State what your concentration is. Please note that concentration options are limited to those listed in the <u>BA in Gardentrations</u> document.
 - o Explain how your concentration aligns with your specific goal.
 - o Identify three **courses** within your concentration that you have already completed or plan to take. Describe how the KSAs that are related to your specific goal. Use the <u>SNHU Academic Catalogs</u> to identify appropriate courses.
- Bibliography
 - o Create a bibliography that includes each resource you used to write your short paper, and cite these resources in

Rubric

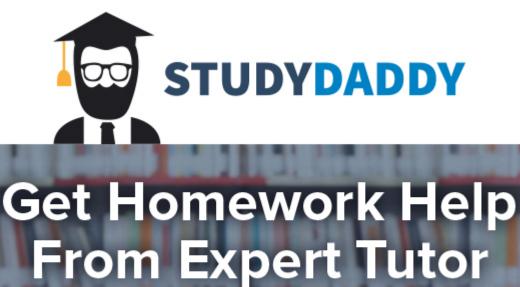
Guidelines for Submission: Your short paper should be a four- to six-paragraph Microsoft Word document with double spacin one-inch margins, and a bibliography in APA format.

Instructor Feedback: This activity uses an integrated rubric in Blackboard. Students can view instructor feedback in the Grade review <u>these instructions</u>.

Critical Elements	Proficient (100%)	Needs Improvement (75%)	Not Evident (0%)
KSAs	Identifies a range of KSAs and demonstrates keen insight in describing how each one is related to the specific goal	Identifies KSAs and provides a general description of how each is related to the specific goal	Does not identify KSAs or describe how they are rela to the specific goal
Concentration	Selects a concentration that is essential to the specific goal and based on research into the KSAs	Selects a concentration that is somewhat essential to the specific goal	Does not select a concentration, or the concentration is not essen to the specific goal
Courses	Identifies three courses that are related to the concentration and clearly articulates how the courses relate to essential KSAs	Identifies three courses that are somewhat related to the concentration and/or provides a general description of how the courses relate to essential KSAs	Does not identify three co for the concentration or describe how the courses relate to essential KSAs
Bibliography	Uses APA citation guidelines to create a bibliography that contains at least three sources	Uses APA citation guidelines to create a bibliography, but there are minor errors in citation, or bibliography contains only one or two sources	Does not use APA citation guidelines to create a bibliography, or no bibliog is provided



Articulation of	Submission is free of errors	Submission has no major errors	Submission has major erro
Response	related to citations, grammar,	related to citations, grammar,	related to citations, gramr
	spelling, syntax, and	spelling, syntax, and	spelling, syntax, and
	organization and is presented	organization that negatively	organization that prevent
	in a professional and easy-to-	impact readability and	understanding of ideas
	read format	articulation of main ideas	





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